**NAUGHTON SCHOOL DISTRICT NO. 25**

**MINUTES**

**SATURDAY**

**JANUARY 7, 2023**

**9:30 AM**

The meeting was called to order by President Linda L. Buchmann. Linda L. Buchmann, Dwight Reuther, Eric Bailey, Jason Ryberg, Linda M. Buchmann, Brandt Dick, Greg McKay, Dallon Buchmann, Kathy Schlabach, and Shirley Ryberg were present.

**Approval of Minutes –** Motion by Linda M. Buchmann, seconded by Jason Ryberg, to approve the December 3, 2022, minutes. Motion carried.

**Approval of Financial Report –** Motion by Eric Bailey, seconded by Linda M. Buchmann, to approve the December Financial Report. Motion carried.

**Approval of Policies –** Motion by Linda M. Buchmann, seconded by Eric Bailey, to approve the first reading, waive the second reading and adopt the following policies. Motion carried.

1. DFB - Promotion
2. DGAA – Teacher Grievance Procedure
3. DGH - Breaks
4. DHA - Licensure
5. DHAB – Title I Qualifications Notification Requirement
6. DI – Personnel Records
7. DIA – Distribution of Personnel Directory
8. DIB – Review of Material in Teacher Personnel Files
9. DJA – Substitute Teachers
10. DJB – Part-Time Teachers
11. DJC – Teachers’ Aides

**PRINCIPAL REPORT**

* End of Quarter – January 2nd.
* Map Testing – Grades 3-8 – February 6-10.
* Principal Meeting – January 25th.
* Teacher Evaluations.
* Spelling Bee – January 28th.
* Technology Integration.
* Review of Math curriculum.
* Swimming lessons – February 2nd.
* SRO – Taylor Wray.
* Parent letters regarding enrollment.
* HESS donation of flatbed trucks.

Kathy introduced Greg McKay, possible principal candidate. Greg spoke about his background in the education system. An interview meeting will be set up with a team consisting of Kathy Schlabach, Brandt Dick, Linda L. Buchmann and Linda M. Buchmann.

Brandt thanked Dwight Reuther for his many years of service.

**Approval of Bills –** Motion by Eric Bailey, seconded by Jason Ryberg, to approve the following bills. Motion carried.

**DECEMBER EXPENDITURES**

Online – 12/01/22– South Central Water District $ 47.50

Online – 12/01/22 – Blue Cross 1,423.94

#6561 – 12/02/22 – Fireside (Mileage Charge) 5.00

#6562 – 12/02/22 – Statewide Services (Errors & Omissions Insurance) 553.00

#6563 – 12/03/22 – Linda L. Buchmann (Meetings & Mileage) 872.41

#6564 – 12/03/22 – Dwight Reuther (Meetings & Mileage) 280.80

#6565 – 12/03/22 – Eric Bailey (Meetings & Mileage) 842.41

#6566 – 12/03/22 – Jason Ryberg (Meetings & Mileage) 838.65

#6567 – 12/03/22 – Linda M. Buchmann (Meetings & Mileage) 283.93

#6568 – 12/03/22 – Dakota Community Bank (Gift Cards) 550.00

#6569 – 12/04/22 – Jason Richter (Website Development & Maintenance) 3,320.00

#6570 – 12/09/22 – Farmers Union (Propane) 810.62

#6571 – 12/12/22 – ND Spelling Bee 75.00

Online – 12/14/22 – Nancy Dyk (Salary) 1,736.58

Online – 12/14/22 – Amy Weiand (Supplies) 1,459.28

Online – 12/14/22 – Carmen Hoffner (Janitorial, $191.94; Teaching, $1,349.49) 1,541.93

Online – 12/14/22 – Tammy Rudolph (Salary) 829.41

Online – 12/14/22 – Shirley Ryberg (Salary) 317.41

Online – 12/14/22 – Valerie Schoepf (Salary) 690.95

Online – 12/14/22 – Shannon Just (Salary) 401.57

Online – 12/20/22 – BEK Communications 324.35

#6572 – 12/20/22 – Fireside (Maintenance Agreement) 1,346.63

#6573 – 12/21/22 – Julie Hathaway (Materials) 76.90

Online – 12/27/22 – Capital Electric 172.93

Online – 12/29/22 – Kathy Schlabach (Salary) 1,556.88

Online – 12/29/22 – Nancy Dyk (Salary) 1,736.58

Online – 12/29/22 – Amy Weiand (Supplies) 1,459.28

Online – 12/29/22 – Carmen Hoffner (Salary) 1,541.93

Online – 12/29/22 – Julie Hathaway (Salary) 541.96

Online – 12/29/22 – Tammy Rudolph (Salary) 912.67

Online – 12/29/22 – Valerie Schoepf (Salary) 793.38

Online – 12/29/22 – Shannon Just (Salary) 138.52

Online – 12/29/22 – Shirley Ryberg (Salary) 317.41

Online – 12/29/22 – Teachers Retirement 4,027.13

Online – 12/29/22 – State Tax Commissioner 670.00

Online – 11/29/22 – Payroll Taxes 2,731.12

$ 37,094.36

**DECEMBER REVENUES**

DPI (Foundation Aid) $ 32,537.40

Savings Interest 87.93

CD Interest 6.63

Checking Interest 3.71

$ 32,635.67

The next regular meeting will be held on February 11, 2023, at 9:30 AM.

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Linda L. Buchmann, President Shirley Ryberg, Business Manager

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Date