**NAUGHTON SCHOOL DISTRICT NO. 25**

**MINUTES**

**SATURDAY**

**NOVEMBER 4, 2023**

**9:00 AM**

The meeting was called to order by President Linda L. Buchmann. Linda L. Buchmann, Eric Bailey, Josh Boone, Greg McKay, Joanne Hanson (remotely), Karen Martineson, Brandt Dick, and Shirley Ryberg were present.

**Approval of Minutes –** Motion by Josh Boone, seconded by Karen Martineson, to approve the October 7, 2023, minutes. Motion carried.

**Approval of Financial Report –** Motion by Josh Boone, seconded by Joanne Hanson, to approve the October Financial Report. Motion carried.

**Open Enrollment Change** – Brandt Dick made the board aware of an open enrollment change and the board should adopt a policy stating the policy should be specific to either grade, class, or classroom if open enrollment is closed in any of these areas.

**PRINCIPAL REPORT – GREG MCKAY**

* Substitute Pay – Josh Boone made a motion, seconded by Karen Martineson, to increase the substitute pay salary to $145/day. Motion carried.
* Vision & Mission Statements – the statements were reviewed without changes.
* Amira is up and running for grades K-5.
* NAEP Test – 8th graders February 13, 2024.
* Pumpkin Patch was very successful and the staff appreciated allowing the bus.
* Cognia – Parent and stakeholder surveys were sent with the November newsletter. Greg urged completion of the surveys.
* ABC Electric – Emergency light in the basement was replaced.
* AVO – Fire alarm. Not necessary to have it in the building. Suggested to either remove it or cap the wires and put a switch plate over it.
* BEK cameras and phone booster – Currently have access to the cameras. BEK does not have a booster for better cell phone coverage in the building.
* Parent Teacher Conferences were well attended.
* Bismarck/Burleigh Health – applied for a grant and the school will receive $500 of materials to add to the indoor phy-ed curriculum materials.
* Christmas Program – Tuesday, December 19, 2023.

**Approval of Bills –** Motion by Eric Bailey, seconded by Josh Boone, to approve the following bills. Motion carried.

**OCTOBER EXPENDITURES**

Online – 10/01/23 – SCWD $ 39.25

Online – 10/01/23 – Blue Cross 863.62

Online – 10/01/23 – Cardmember Service (Supplies, $273.92; REAP, $1,295.00;

 Materials, $445.19; Equipment, $146.99;

Board Supplies, $28.41; Plant Supplies, $47.05) 2,236.56

#6654 – 10/01/23 – Bismarck Tribune (Annual Financial Report Publication) 195.88

#6655 – 10/01/23 – Cengage Learning (Materials) 33.23

#6656 – 10/08/23 – Ace Hardware (Plant Supplies) 29.97

Online – 10/12/23 – Greg McKay (Salary) 957.67

Online – 10/12/23 – Nancy Dyk (Salary) 1,829.43

Online – 10/12/23 – Amy Weiand (Salary) 1,514.00

Online – 10/12/23 – Lynsey Estabrook (Salary) 1,461.99

Online – 10/12/23 – Kathy Schlabach (Sub Salary) 374.02

Online – 10/12/23 – Tammy Rudolph (Salary) 1,057.43

Online – 10/12/23 – Shirley Ryberg (Salary) 344.03

Online – 10/12/23 – Kateryna Sira (Salary) 201.32

#6657 – 10/17/23 – Harlow’s 227.93

Online – 10/20/23 – BEK Communications 324.91

Online – 10/25/23 – Capital Electric 157.02

#6658 – 10/29/23 – Eco Lab 132.50

#6659 – 10/30/23 – CREA (ELL Evaluation) 250.00

Online – 10/30/23 – Greg McKay (Salary) 957.67

Online – 10/30/23 – Nancy Dyk (Salary) 1,829.43

Online – 10/30/23 – Amy Weiand (Salary) 1,514.00

Online – 10/30/23 – Lynsey Estabrook (Salary) 1,461.99

Online – 10/30/23 – Julie Hathaway (Salary) 523.27

Online – 10/30/23 – Kathy Schlabach (Sub Salary) 62.33

Online – 10/30/23 – Tammy Rudolph (Salary) 966.85

Online – 10/30/23 – Shirley Ryberg (Salary) 344.03

Online – 10/30/23 – Kateryna Sira (Salary) 599.30

Online – 10/30/23 – Teachers Retirement 4355.08

Online – 10/30/23 – Payroll Taxes 2,225.04

 $27,069.75

**OCTOBER REVENUES**

State of ND (Foundation Aid) $61,093.45

Auditor (General Levy) 1,570.40

Auditor (High School Levy) 129.56

Checking Interest 3.69

 $62,797.10

The next regular meeting will be held on December 9, 2023, at 9:00 AM.

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Linda L. Buchmann, President Shirley Ryberg, Business Manager

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Date