



**NAUGHTON SCHOOL
PARENT & STUDENT
HANDBOOK**

SCHOOL TELEPHONE 673-3119

SCHOOL BOARD MEMBERS & BUSINESS MANAGER

Linda Buchmann	471-8875
Eric Bailey	400-2280
Josh Boone	527-2501
Karen Martineson	226-6678
Joanne Hanson	206-419-5457
Shirley Ryberg	391-0166

SCHOOL STAFF

Greg McKay, Principal	471-6414
Nancy Dyk	214-1507
Amy Weiland	391-9112
Lynsey Estabrook	425-1927
Tammy Rudolph	507-380-6814
Julie Hathaway	391-2815

SCHOOL HOURS

Monday through Friday – 8:30 a.m. to 3:00 p.m.

Parents are expected to pick up students as soon as possible after school. At the principal's discretion, he may ask the parents not to bring their children prior to 8:15 a.m. The teacher's school day is 30 minutes prior to and extended 30 minutes beyond the regular school day. The one-half hour before classes and the one-half hour after classes is designated as teacher preparation time.

ATTENDANCE

On a day of absence, parents should call the teacher before classes commence stating the reason for the absence. If a call is not made, a written explanation by the parents to the teacher is necessary when a student has been absent.

PLAYGROUND

Students are to stay within the school yard unless accompanied by the teacher. No throwing of snowballs, mud, or rocks.

OFF LIMIT AREAS

Propane tank, pump house, copy machine, attic, teachers' desks, and property are off limits to students except with special permission.

FIRE & TORNADO DRILLS

Fire and tornado drills are held once a month. Students will be informed of the drill rules at the beginning of the school year.

RESPECT FOR PROPERTY

Students are responsible for damage to school property and will be expected to pay for the same.

HOMEWORK

If homework is assigned, students will be expected to have it finished in the time allowed. Homework will not be excessive, and each student is responsible for any make-up work.

TELEPHONE

Students may use the phone by first asking the teacher and stating the reason why the call is necessary. Please keep to a minimum.

Personal Cell Phones and Technology

Cell phone usage is not permitted during the school day. Cell phones and other personal technology must be kept in backpacks with the ringers turned off if brought to school.

SCHOOL LUNCH

Each student will bring a lunch to school every day.

DRESS

Student dress should be neat, clean, and appropriate (jeans are permitted). Students must dress warmly enough during the winter and have either overshoes or snow boots. Students should have an extra clean pair of shoes or slippers at school to wear during the muddy season.

CONDUCT

Students are responsible for obeying the teachers and staff at all times. Parents will be called if a student's conduct warrants.

FIELD TRIPS

Students must bring a permission and release form before going on a field trip. Parents will be informed of where the students will be going and when they will return. Parents may be asked to drive for field trips.

ATHLETICS

Swimming will take place in the spring of the year and will be considered a part of the physical education program. Therefore, all students will be expected to participate. Students who do not take part in the swimming program will be counted absent. Parents may be asked to drive for swimming lessons.

STORM DAYS

In the case of inclement weather and if there is a question as to whether school will be in session, the principal will contact one of the school board members. If it is decided that school will not be in session, that information will be broadcast on KFVR, and the teachers will notify the parents of their students. If the parents are in question prior to being notified, they should contact one of the school board members, school staff or the business manager prior to starting out to the school.

VISITATION AND VOLUNTEERS

We welcome school visitors while balancing the need to protect privacy rights of students and the need to be sensitive to the disruption to learning and placing demands on teacher time that can be caused by classroom visitors. If parents wish to visit with their student's teacher, the parent must make arrangements with the teacher for that visit.

SPECIALISTS

A Learning Disabilities Teacher, Speech/Language Pathologist, MR Consultant, Occupational Therapist, Physical Therapist, Reading Strategist and Guidance Counselor are available through the Burleigh County Special Education Unit for student needs.

ACCIDENTS

In the event that children get hurt on the school grounds, they must report such injury to the teacher before leaving school grounds. In the event of an accident that may occur to a child on the school grounds and the parents cannot be contacted, the child will be taken to the nearest point for professional attention unless otherwise requested by the parent.

GENERAL POWERS AND DUTIES OF THE SCHOOL BOARD

The district school board, in addition to specific powers and duties enumerated in this chapter shall: Suspend or expel from school any pupil who is insubordinate or habitually disobedient, but no suspension shall be for a period longer than ten days and no expulsion shall be for a period beyond the end of the then current school term.

Source: S.L. 1890, Ch. 62